



# HANSON HOUSING AUTHORITY

80 MEETINGHOUSE LANE  
HANSON, MASSACHUSETTS 02341

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Executive Director  
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## KEYS FOR VACATED APARTMENTS

DATE: \_\_\_\_\_

TENANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ APT. \_\_\_\_\_

MAIL BOX KEY \_\_\_\_\_ FRONT DOOR KEY \_\_\_\_\_ UNIT KEY \_\_\_\_\_

ON THIS DATE, I AM HEREBY TURNING IN THE KEYS ON THE APARTMENT LOCATED AT

\_\_\_\_\_ WHICH HAD BEEN RENTED BY

\_\_\_\_\_ (NAME OF TENANT).

AS OF THIS DATE, I ALSO AUTHORIZE THE HANSON HOUSING AUTHORITY TO DISPOSE OF ANY ITEMS WHICH HAVE BEEN LEFT BEHIND IN THE UNIT AND DO HEREBY RELEASE THE APARTMENT TO THE HANSON HOUSING AUTHORITY FOR REFURBISHING AND RENTAL.

SIGNATURE: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_

RELATIONSHIP TO TENANT: \_\_\_\_\_

PLEASE RETURN THIS COMPLETED FORM AND KEYS TO THE HANSON HOUSING AUTHORITY OFFICE at  
80 Meeting House Lane, Hanson MA 02341