

HANSON HOUSING AUTHORITY
80 Meeting House Lane, Hanson, MA 02341

BOARD OF COMMISSIONERS MINUTES, JUNE 8, 2023 at 6:30 p.m.

A Regular Meeting of the Hanson Housing Authority was duly called and held on, Thursday, June 8, 2023 at 6:33PM at 80 Meeting House Lane and upon a call of the roll, the following Officers were found present and absent:

<u>Present</u>	<u>Absent</u>
Dan Pardo	Dorothy Marrocco
Michael Jones	
Kevin Keane	
Teresa Santalucia	

Chairman Pardo led the Pledge of Allegiance

Approval of the Minutes from the April 13, 2023 Regular Board Meeting.

Commissioner Santalucia made a motion, seconded by Commissioner Jones to approve the minutes of the April 13th 2023 Regular Board Meeting. The motion passed unanimously.

Commissioner Jones made a motion, seconded by Commissioner Keane to approve the Accounts Payables as presented. The motion passed unanimously.

Commissioner Santalucia made a motion, seconded by Commissioner Jones to approve and authorize Executive Director to enter into a contract with USA Fence Inc. in the amount of \$2,640.00 for the installation of Fencing to replace existing deteriorated fencing at state development 667-01, Meetinghouse Lane. This is EOHLC Project # 123073, ARPA Fence Replacement. The motion passed unanimously.

Commissioner Jones made a motion, seconded by Commissioner Keane to approve and authorize Executive Director to enter into a contract with South Shore Seal Coat in the amount of \$1,975.00 for the restriping of the parking lot at state development 667-01, Meetinghouse Lane. This is EOHLC Project # 123072, ARPA Parking Lot Restripe. The motion passed unanimously.

Commissioner Jones made a motion, seconded by Commissioner Keane to approve and authorize Executive Director to enter into a contract with Home Depot in the amount of \$3,902.00 for the installation of Solar Blinds at state development 667-01, Meetinghouse Lane. This is EOHLC Project # 123070, ARPA Solar Blind Installation. The motion passed unanimously.

Agenda item 11 was not voted on as no finance report was submitted.

Executive Director's Report

Mr. Marathas reported on the following:

- Delivery of new stoves, installation to units
- Fire alarm system replacement in progress at Woodbine, 80% completed.
- Painting of all common areas, 90% completed.
- Dumpster fencing prices obtained, work is scheduled.
- Solar blinds for community building prices obtained work is scheduled.
- Striping of parking lot prices obtained, work is scheduled.
- Successful long-term eviction, unit is completed and ready to reoccupy.
- Picnic tables and swings power washed and stained.
- Re-seeded grassy area around gazebo.
- Vacancy update.
- Unit 2c completed and in progress of lease up
- Unit 7c turnover in progress
- Recertifications are completed effective June 1
- Cancellation of July Board Meeting
- Notice for smoking policy discussion for September 14, 2024, notices to be posted

Old Business

Mr. Marathas and the board discussed Rick Brouillard CPC proposal to be submitted for the September 13th CPC meeting. Mr. Marathas answered questions regarding RAD conversion. Discussion on the HHA owned land on West Washington Street.

New Business

Mr. Marathas presented the Board with the utility-funded energy efficiency program to be completed at 80 Meeting House Lane property. Commissioner Santalucia made a motion, seconded by Commissioner Keene to approve and authorize the Executive Director to execute a contract in the amount of \$127,813.46 between Action for Boston Community Development (ABCD) and the Hanson Housing Authority at no cost to the Hanson Housing Authority.

Chairman Pardo made a motion to open the Annual Meeting at 7:05 p.m. welcoming public input. Mr. Marathas presented the Annual Plan. Chairman Pardo opened the floor to the public. No public comments were given. Commissioner Santalucia made a motion, seconded by Commissioner Jones to approve the Annual Plan for FY24 and Authorize the Executive Director to submit the Plan to DHCD for approval.

Commissioner Santalucia made a motion, seconded by Commissioner Jones to approve the FY24 Capital Improvement Plan (CIP) included in the FY23 Annual Plan and authorize the Executive Director to submit it to DHCD in the Annual Plan for approval.

There being no further business, Commissioner Santalucia made a motion, seconded by Commissioner Keane to adjourn. The motion passed unanimously, and the meeting adjourned at 7:32PM

Respectfully submitted,

Kerrie Solomon
Administrative Assistant
Hanson Housing Authority