

HANSON HOUSING AUTHORITY
80 Meeting House Lane, Hanson, MA 02341

BOARD OF COMMISSIONERS MINUTES, NOVEMBER 9, 2023

A Regular Meeting of the Hanson Housing Authority was duly called and held virtually on, Thursday, November 9, 2023 at 6:30PM. Upon roll call, the following Officers were found present and absent:

Present

Dan Pardo
Teresa Santalucia
Michael Jones
Dorothy Marrocco
Kevin Keane

Absent

Commissioner Santalucia made a motion, seconded by Commissioner Jones to approve the Minutes from the October 12, 2023 Regular Board Meeting. The motion passed unanimously.

Commissioner Santalucia made a motion, seconded by Commissioner Jones, to approve the Accounts Payables as presented. The motion passed unanimously.

Commissioner Santalucia made a motion, seconded by Commissioner Jones, to apply for joint Grant for Resident Services Coordinator, with the Holbrook Housing Authority. The motion passed unanimously.

Commissioner Santalucia made a motion, seconded by Commissioner Keane, to accept the 2023 Fiscal Year End Finance Report as presented including:
Certificate for state and federal lead laws
Certification of top five compensated employees
Certification of year-end financial statements and Tenant Accounts Receivable Data as presented.
The motion passed unanimously.

Commissioner Santalucia made a motion, seconded by Commissioner Marrocco, to write off vacated accounts receivable balance for tenants vacated over 90 days as of September 30, 2023 totaling \$6095.84. The motion passed unanimously.

Commissioner Santalucia made a motion, seconded by Commissioner Keane, to authorize the executive Director to enter into a contract with Weathertite Roofing & Remodeling Co. (Hanson) in the amount of \$ 20,650.00 for the replacement of the roofing system at 132 Woodbine Avenue.

Commissioner Santalucia made a motion, seconded by Commissioner Keane, to authorize the executive Director to enter into a contract with RPM Construction (Wareham) in the amount of \$4,700.00 for the installation of two doors. One door at building 17 and one door at the community building as outlined in the capital plan. The Projects will be funded with ARPA funds so will not use any Formula Funding.

Executive Directors Report- James Marathas updated the Board on the following:

- Monthly greater Boston Food Delivery
- Replace HHA tailgate with used one purchased.
- Install new tile floors in men's and ladies' room, community room.
- Woodbine roof quotes obtained.
- Door replacement quotes obtained.
- Leaf removal in progress
- Installation of new bulletin board/ community room
- RAD Contract obtained.
- Grant application for support coordinator, public meeting to be held.
- Order of 40 no smoking signs to enforce new policy
- Bathroom floor replacement at Meeting House Lane-completed
- Woodbine structural support replacement
- Woodbine roof replacement-Bids obtained
- Grant for heating in Community Center and Administrative Offices

Old Business

Discussion of the CPC application. Meeting to be requested.

New Business

Commissioner Jones made a motion, seconded by Commissioner Keane to adjourn. There being no further business, the motion passed unanimously. The meeting was declared adjourned at 7:26PM.

Respectfully submitted,

Kerrie Solomon
Administrative Assistant
Hanson Housing Authority
