



# HANSON HOUSING AUTHORITY

80 Meeting House Lane, Hanson, MA 02341

## BOARD OF COMMISSIONERS MINUTES, DECEMBER 12<sup>TH</sup>, 2024

A Regular Meeting of the Hanson Housing Authority was duly called and held on, Thursday, December 12, 2024 at 6:30PM. Upon roll call, the following Officers were found present and absent:

### Present

Kevin Keane  
Dorothy Marrocco  
Michael Jones

### Absent

Teresa Santalucia  
Dan Pardo

Commissioner Kevin Keane made a motion, seconded by Commissioner Dorothy Marrocco, to approve the minutes of the November 14<sup>th</sup> 2024 Board Meeting.

Commissioner Kevin Keane made a motion, seconded by Commissioner Dorothy Marrocco, to approve the Accounts Payables as presented. The motion passed unanimously.

Commissioner Kevin Keane made a motion, seconded by Commissioner Dorothy Marrocco, to adopt the Quincy Housing Authority's Admissions and Continued Occupancy Plan. The motion passed unanimously.

Commissioner Kevin Keane made a motion, seconded by Commissioner Dorothy Marrocco, to adopt the Quincy Housing Authority's Leased Housing Administrative Plan. The motion passed unanimously.

### **Executive Director's Report**

Mr. Marathas reported on the following:

#### Operations:

- LZ Thomas vacancy # 3 reoccupied.
- LZ Thomas vacancy # 4 in progress, due to be completed 12/13
- Unit 16D in progress, painted, final clean, waiting on new flooring
- Snow preparation
- Leaf removal completed
- Yard clean up from fallen branches, limbs and debris
- Repair of underground wiring for parking lot lights.
- Holiday party for tenants scheduled for December 12, 2024, from 4-6:30 p.m.
- December 16, representative from Lifeline talk with residents
- December 20, coffee hour with Michelle
- January 8, blood pressure clinic with Kim
- January 10, Movie Day in community room
- January 15, preparing for storms session with Lori
- January 24, RMV workshop for disability placards, real ID information

#### Modernization Report:

- ARPA Door Replacement Bldg 17 & Community Bldg.-Vareika Construction
- Woodbine Porch Support Repair—Scope needs confirmation as to extent of repairs to determine if Force Account or Contractor Quotes. CIP 25 First Year

- ADA Ramp- 3 quotes solicited and obtained. Project under 10K. Completed
- Septic Replacement Study—GCG Associates conducted Site visit. Obtained
- Rear Step Repair-Need to develop and submit a Force Account Plan to EOHL. This will be done in the next two weeks. Awaiting report from GCG
- LZ Thomas Bath Remodel
- Security Camera System MHL- CIP 25 First Year, In house spec being written and prepared for
- Maintenance Shed Siding Replacement- CIP 25 First Year
- Front stairwell flooring MHL- CIP 25 First Year
- Code Compliance- Exit and Emergency Light Installation MHL-- CIP 25 First Year, Compliance reserve grant approved, house doctor being assigned by EOHL.
- Tree Removal- CIP 25 Second Year but will move to first after CIP is approved
- Community Building Electric Panel Upgrade-- CIP 25 First Year, getting quotes
- New Refrigerators- EOHL SUST Award-- CIP 25 First Year
- Fire Alarm Upgrade Phase 2- Engineer Site Visit conducted—design progressing. Need to request ER Award from EHOLC
- Woodbine Septic replacement- CIP 25 First Year, Need to request designer from EOHL
- ADA Tub Cuts- CIP 25 First Year, new grant details

**Old Business**

None

**New Business**

There being no further business, Commissioner Keane, made a motion, seconded by Commissioner Marrocco to adjourn. The motion passed unanimously. The meeting adjourned at 6:43pm.

Respectfully submitted,

Kerrie Solomon  
 Administrative Assistant  
 Hanson Housing Authority