



HANSON HOUSING AUTHORITY

80 Meeting House Lane, Hanson, MA 02341

BOARD OF COMMISSIONERS MINUTES, JUNE 12, 2025

A Regular Meeting of the Hanson Housing Authority was duly called and held on Thursday, June 12, 2025 at 6:30PM. Upon roll call, the following Officers were found present and absent:

Present

Kevin Keane
Dorothy Marrocco
Michael Hunter

Absent

Teresa Santalucia

Commissioner Marrocco made a motion, seconded by Commissioner Keane, to approve the minutes of the May 8, 2025, Regular Board Meeting. The motion passed with Michael Hunter abstaining.

Commissioner Marrocco made a motion, seconded by Commissioner Hunter, to approve the Accounts Payables as presented. The motion passed unanimously.

Commissioner Marrocco made a motion, seconded by Commissioner Hunter, to loan HHADC \$1000.00 for the purpose of filing fees and miscellaneous expenses. The motion passed unanimously.

Commissioner Keane made a motion, seconded by Commissioner Marrocco, to table the reorganization of the board to the next meeting with all members are present. The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported on the following:

OPERATIONS

1. Force account project in progress, forming and pouring concrete steps for rear entryways.
2. Monthly Greater Boston Food Delivery
3. 14D vacancy new countertop built and installed, unit turned in completed.
4. 5C new vacancy in progress
5. 7D new vacancy in progress, will need new countertop
6. Duct cleaning to all dryer vents in LZ Thomas, ordering new vent fans
7. Grass cut and landscaping to LZ Thomas & Meetinghouse Lane
8. Camera project in progress
9. Fire alarm inspections scheduled for 6/10
10. Entryway floor completed in building 7
11. New uniform shirts ordered and delivered
12. New 1023 form being completed for LZ Thomas

HANSON MODERNIZATION REPORT-JUNE

1. Project # 123 Rear Step Project
 - Force account plan for Rear steps Approved.
 - Work started.
 - Estimated completion mid-summer.
2. Project 123092 Code Comp.-Exit Sign & Emergency Light Installation
 - EOHLC indicates that we can use Self Luminous Tritium Exit Signs which are code compliant.
 - This is funded by a special EOHLC Compliance Reserve award
3. Project 123091 Cameras & Security System Awarded to Structure Consulting Group
 - Preconstruction Meeting conducted by QHA Project Manager
 - Work started
 - Estimated completion end of June
4. Project 123089 Fire Alarm Phase 2
 - Making a request for an Emergency Reserve award from EOHLC
 - Entire FA system needs to be replaced as the system which was installed previously cannot be reused/expanded
 - Meeting to be rescheduled with EOHL to discuss options
5. Project 123088 Community Bldg. Electric Panel upgrade (non-critical)
 - Waiting on quotes
6. Project 123065 Bio clear Study
 - Report received
 - Recommendations made to EOHLC. Waiting on Review comments from EOHLC Engineer Bill Koetteritz
7. Project 123090 Maintenance Shed Siding replacement
 - Force Account plan approved.
 - Material Ordered
 - Estimated start-after step project complete
8. Project 123084 Tub Cuts for ADA units (667-1)
 - Force Account Plan being developed
9. Project 123086 Woodbine Septic System Replacement
 - Waiting on EOHLC creating Work Order-Bill Koetteritz
10. Waiting for CIP 2026 Approval from EOHLC.

Old Business

- Mr. Marathas recommended tabling the discussion on Housing Production Plan to July Meeting

New Business

- Resident requested notices for back stoop installation
- Resident requested wooded area and tree roots behind building 6 be addressed

There being no further business, Commissioner Marrocco, made a motion, seconded by Commissioner Hunter, to adjourn. The motion passed unanimously. The meeting adjourned at 6:16 pm.

Respectfully submitted,

Kerrie Solomon
Administrative Assistant
Hanson Housing Authority